

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

Portfolio	Lead Cabinet member for Planning
Subject Matter	Sawston Village Design Guide Supplementary Planning Document - adoption
Ward(s) Affected	Sawston
Date Taken	Wednesday, 15 January 2020
Contact Officer	Hana Loftus, Special Projects Officer (hana.loftus@scambs.gov.uk)
Date Published	Wednesday, 15 January 2020
Call-In Expiry	Wednesday, 22 January 2020
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
The purpose of this decision is to adopt the Sawston Village Design Guide Supplementary Planning Document following statutory consultation, consideration of representations, and amendments resulting.
The Sawston Village Design Guide Draft for consultation was considered at Cabinet on 3 April 2019 and approved for consultation. Statutory consultation took place from 15 April-31 May 2019.

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
See Consultation Statement submitted.

Other Options Considered and Reasons for Rejection
Option 1: Amend the Village Design guide SPD and submit for adoption at a later date.

Final decision	Reason(s)
Adopt the Supplementary Planning Document	Supplementary Planning Document has been revised and requires no further amendment.

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder Chief Officer	Signed copy available upon request from Democratic Services (democratic.services@scamb.gov.uk)		

Further Information
<i>Refer to Consultation Statement submitted with this report.</i>